



## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC**

**September 23, 2021**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Presentations**
- 5. Approval of Minutes of previous meeting of August 26, 2021**
- 6. Public Comment**
- 7. Education Agenda**
  - A-1 Approval for purchase of Supplemental Curriculum – Edmentum
  - A-2 Approval for purchase of Interactive Learning System – IXL
  - A-3 Approval for purchase of Supplemental Curriculum – MATHia
  - A-4 Approval for TLS, Teaching Learning Succeeding, LLC to provide professional development
  - A-5 Approval for CUSA Teachers to work during summer for planning
  - A-6 Approval for Child Accounting staff, PIMS staff and Truancy staff to attend the A/CAPA Conference
  - A-7 Approval for purchase of Supplemental Curriculum - HMH

**8. Personnel Agenda**

- B-1 Approval of appointments, promotions, reassignment, salary increase, resignations, retirement, leaves of absence, grant-funded PBIS, school wide assessment & intervention planning, mentors, school based academy leaders, leadership team, PBIS & SEL leads, climate and safety committee, club advisors and class advisors
- B-2 Approval for Human Resources to hire four (4) Truancy Assistants
- B-3 Approval to reverse the previously increase for Act 93 plan
- B-4 Approval for Human Resources to implement sign-on bonuses and employee referral program
- B-5 Approval for Human Resources to establish a full-time Athletic Director position
- B-6 Approval to partner with Frontline Education
- B-7 Approval to authorize services provided by Gallagher Benefits Services

**9. Business Agenda**

- C-1 Reports of the tax collectors: \$5,313,272.81
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$4,033,896.34. Approval of list of payments  
General Fund Budget: \$708,192.26. Approval of payrolls
- C-4 Approval of MOU with City of Chester Police Department
- C-5 Approval for changes in the District Calendar for 2021-22

**9. Other Business**

**10. Adjournment**

**Chester Upland School District**  
**RECEIVER'S MEETING WITH THE PUBLIC**

**September 23, 2021**

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**EDUCATION AGENDA**

**A-1 Approval for purchase of Supplemental Curriculum – Edmentum**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the purchase of Supplemental Curriculum: Edmentum.

**Payable From:** Title I CSI Grant  
**Cost:** Not to Exceed \$22,999.50  
**Executive Sponsor:** Khalid Sutton

**A-2 Approval for purchase of Interactive Learning System – IXL**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the purchase of the interactive learning system, IXL.

**Payable From:** ESSERS II  
**Cost:** Not to Exceed \$23,000  
**Executive Sponsor:** Khalid Sutton

**A-3 Approval for purchase of Supplemental Curriculum – MATHia**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the purchase of the supplemental curriculum resource, MATHia.

**Payable From:** Ready to Learn  
**Cost:** Not to Exceed \$32,000  
**Executive Sponsor:** Khalid Sutton

**A-4 Approval for TLS, Teaching Learning Succeeding, LLC to provide professional development**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for TLS, Teaching Learning Succeeding, LLC, to provide professional development and training at all schools. This agreement will afford every staff member with three courses and coaching.

**Payable From:** Ready to Learn  
**Cost:** Not to Exceed \$32,000  
**Executive Sponsor:** Khalid Sutton

**A-5 Approval for CUSA Teachers to work during summer for planning**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for CUSA Teachers to work during the summer for professional planning. Amount Requested: \$32 an hour/per teaching staff.

**Payable From:** Title II  
**Cost:** Not to Exceed \$24,000  
**Executive Sponsor:** Monique Hales

**A-6 Approval for Child Accounting staff, PIMS staff and Truancy staff to attend the A/CAPA Conference**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval to renew membership to the Attendance/Child Accounting Professional Association (A/CAPA) for the PIMS, Truancy, and Child Accounting Department. Membership will be renewed for 3-7 staff. The Fall 2021 A/CAPA Conference Registration will be paid for 4 staff. The staff attending will include Tammy Strand-Yarbray, Jacqueline Browne, Sondra Dockery, and Misha Guy.

**Payable From:** Title II  
**Cost:** Not to Exceed \$4,000  
**Executive Sponsor:** Monique Hales

**A-7 Approval for purchase of Supplemental Curriculum – HMH**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for payment for Supplemental Curriculum: Houghton Mifflin Harcourt (HMH) Into Social Studies, Digital + Print, 3 Years (K - 5, CUSA, Main Street and Stetser).

**Payable From:** ESSERS II  
**Cost:** Not to Exceed \$78,980  
**Executive Sponsor:** Khalid Sutton

**PERSONNEL AGENDA****B-1 Approval of appointments, promotions, reassignment, salary increase, resignations, retirement, leaves of absence, grant-funded PBIS, school wide assessment & intervention planning, mentors, school based academy leaders, leadership team, PBIS & SEL leads, climate and safety committee, club advisors, class advisors, and after school programs.**

RESOLVED, that the following appointments be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Level/Step</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position/Replacement</u></b>
Burt, Makenzie	Teacher, CUSA	\$46,274	B/2	8/30/2021	Replacement
Beli, Georgia	Teacher, Stetser	\$60,445	M/2	8/30/2021	Replacement
Cottman, Damon	Teacher, Toby Farms	\$52,566	B/5	9/13/2021	Replacement
Dockery, Sondra	PIMS Administrator	\$60,000	N/A	9/13/2021	Replacement
Floyd, Alysha	AA to Chief Academic Officer	\$50,000	N/A	9/13/2021	New Position
Gibson, Tiffany	Lead Nurse/COVID Management (Registered Nurse)	\$70,932	M/7	9/7/2021	Replacement
Guy, Tamisha	Child Accounting Specialist	\$55,000	N/A	9/7/2021	Replacement
Holden, Albert	Teacher, CHS	\$52,566	B/5	8/30/2021	Replacement
Loper, Alonzo	Assistant Principal, CUSA	\$85,000	N/A	11/8/2021	Replacement
Moon, Thurston-Perry	Teacher, Toby Farms	\$44,176	B/2	8/25/2021	Replacement
Townsend, Jaequan	School Safety Officer, CUSA	\$25,000	N/A	8/30/2021	Replacement

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Taylor, William	School Safety Officer, STEM	\$25,000	N/A	9/7/2021	Replacement
Graham- Thomas, Patricia	*Teacher, Main Street	\$66,737	M/5	8/24/2021	Replacement
Laffend, Karin	*Teacher, STEM	\$69,118	D/5	8/24/2021	Replacement
Queen, Jamillah	*AA to Director of Special Education/ Student Services	\$50,000	N/A	8/1/2021	New Position

\*Correction from the August 2021 agenda, steps and position correction

FURTHER RESOLVED, that the following **promotions** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>To Position /Location</u></b>	<b><u>Effective Date</u></b>	<b><u>Salary</u></b>
Parker, Carlena	Principal, Main Street	\$111,394.50	Supervisor, Academics	9/20/2021	\$120,000
Medley, Darnell	Assistant Principal, CUSA	\$95,275	Principal, Main Street	9/20/2021	\$105,575

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>To Position/Location</u></b>	<b><u>Effective Date</u></b>
Orr, Christopher	Teacher, Main Street	Teacher, Toby Farms	8/23/2021

FURTHER RESOLVED, that the following **salary increase** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Current Salary</u></b>	<b><u>New Salary</u></b>	<b><u>Effective Date</u></b>
White, Shakanda	\$47,515 (Grant-funded)	\$56,000 (Grant-funded)	9/13/2021

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Jones, Bruce	School Safety Officer	8/4/2021
Unsworth, Ann	Teacher, CHS	8/17/2021
Zinar, Sarah	Teacher, CUSA	11/1/2021

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Shakir, Deborah	Culinary Arts Assistant	10/30/2021

FURTHER RESOLVED, that the following **leaves of absences** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Alston, Nicole	Teacher/STEM	8/23/2021-10/23/2021 FMLA
Vicks, Shakeerah	School Safety Officer/CHS	8/25/2021-9/24/2021 FMLA
Fredericks, Rachel	Teacher, Toby Farms	10/4/2021-11/29/2021 FMLA

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **Grant-funded PBIS** during the 2021- 2022 school year as listed below:

**Stetser**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Weatherly, Morgan	Teacher	\$32
Johnson, Tonya	Teacher	\$32
Bobo Carter, Donna	Climate Manager	\$25
Harris, Champagne	Teaching Assistant	\$15



FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in **Schoolwide Assessment & Intervention Planning** during the 2021- 2022 school year as listed below:

**Stetser**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Beli, Georgia	Teacher	\$32
Henrichs, Jessica	Teacher	\$32
Melone, Anna	Teacher	\$32
Bingham, Symone	Teacher	\$32
Bobo Carter, Donna	Climate Manager	\$25
Robinson, Charmain	Teaching Assistant	\$15
Pryor, Shanna	Social Worker	\$32

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **Mentors** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Buonocore, Thomas	Math Teacher	\$750
Murphy, Shannon	English Teacher	\$750
Best, Jeanette	CTE Teacher	\$750
Brown, Richard	Music Teacher	\$750

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **School Base Academy Leader CSI Stipend (ESSA funds)** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Odom, Judith	Math Teacher	\$2,700
Marsh, Rose	Science Teacher	\$2,700
Foster, James	English Teacher	\$2,700

Mesquito, Kimberly	Social Studies Teacher	\$2,700
Randolph, Shakuwra	Math Intervention	\$2,700
McNeil, Lynette	English Intervention	\$2,700

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve on the **Leadership Team (meeting one time per week afterschool (CHS Title II Funds))** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Best, Jeanette	CTE Teacher	\$32
Covington, Aliya	School Counselor	\$32
Laut, Maria	Special Education Teacher Lead	\$32
Odom, Judith	Science Teacher Lead	\$32
Marsh, Rose	Science Teacher	\$32
Foster, James	English Teacher Lead	\$32
Mesquito, Kimberly	Social Studies Lead	\$32
Randolph, Shakuwra	Math Intervention Lead	\$32
McNeil, Lynette	ELA Intervention Lead	\$32
Norman, Viola	Humanities Teacher Lead	\$32
Wright, Delores	Science Teacher	\$32

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **PBIS and SEL Lead** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Taylor, Keith	Dean of Students	\$32
Berry-Petteway, Thurraya	School Psychologist	\$32

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve on the **Climate and Safety Committee** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Taylor, Keith	Dean of Students	\$32
Lindsay, Paul	Climate Manager	\$25
Stephenson, Larry	Climate Manager	\$25
Laws, Darren	Climate Manager	\$25

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **Club Advisors** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Norman, Viola	Honor Society	\$750
Blasenak, Andrew	H-Q Team	\$750
Daniels, Sterling	Multi-Cultural	\$750
Fachet, MarySue	Multi-Cultural	\$750
King, Chassidy	DECA	\$750
King, Chassidy	Skills USA	\$750
Best, Jeanette	Skills USA	\$750
Fraiser, Eric	Skills USA	\$750
Harris, Rodney	Skills USA	\$750

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **Class Advisors** during the 2021- 2022 school year as listed below:

**Chester High School**

<b><u>Name</u></b>	<b><u>Class</u></b>	<b><u>Rate</u></b>
Randolph, Shakuwra	Freshman	\$750
Pickett, Lafenus	Sophomore	\$750
Weathers, Ebony	Junior	\$750
King, Chassidy	Senior	\$750

**Executive Sponsor:** Lakiyah Chambers

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to serve as **After School program staff** during the 2021-2022 school year as listed below:

**STEM**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Caitlin Merto	Coordinator	\$40
Andre Wilkins	Climate Manager	\$25
Nadine Sparks	Security	\$18
Candice Young	Security	\$18
Casey Hargadon	Counselor & Sub Coordinator	\$32
Shawnae Doward	Assistant	\$15
Rachael Thomson	Teacher & Sub Coordinator	\$32
Lawrence Schoppet	Teacher (Hi-Q)	\$32
Karin Laffend	Teacher	\$32
Connor Bortz	Teacher (Fitness)	\$32
Christina Utti	Teacher	\$32
Andrew Piasecki	Teacher	\$32
David Inzinna	Teacher	\$32

Chanel Turner-Wright	Teacher	\$32
Darren Johnson	Teacher	\$32
John DuBois	Teacher (Robotics)	\$32

**Stetser**

Miguelina Grasty	Site Coordinator	\$40
Marcia Bright	School Safety Officer	\$18
Robin Morgan	Secretary	\$15
Tonya Burns-Johnson	Teacher	\$32
Markeisha Dixon Bell	Teacher	\$32
Jennifer Francis	Teacher	\$32
Karla Hughes	Teacher	\$32
Georgine Zamonski	Teacher	\$32
Nancy Peltier	Teacher	\$32
Paula Sammons	Teacher	\$32
Shawnae Doward	Teacher Assistant	\$15
Champagne Harris	Teacher Assistant	\$15
Flora Robinson	Teacher Assistant	\$15

**B-2 Approval for Human Resources to hire four (4) Truancy Assistants**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the hiring of four Truancy Assistants.

**Payable From:** ESSERS II

**Cost:** \$32,000 + benefits

**Executive Sponsor:** Lakiyah Chambers

**B-3 Approval to reverse the previously increase for Act 93 plan**

RESOLVED, that the Receiver, acting as the Board of School Directors, reverses the previously approved (8/26/2021 Receiver's meeting) 3% increase for all Act 93 plan, Administrator Compensation and Related Benefits Plan, effective on the 9/15/2021 payroll.

**Executive Sponsor:** Lakiyah Chambers

**B-4 Approval for Human Resources to implement sign-on bonuses and employee referral program**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Human Resources department to implement sign on bonuses and an employee referral program.

**Payable From:** ESSERS III

**Cost:** Not to Exceed \$140,000 for the 2021-22 and 2022-23 SY

**Executive Sponsor:** Lakiyah Chambers

**B-5 Approval for Human Resources to establish a full-time Athletic Director position**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Human Resources department to establish a full-time Athletic Director position (District-wide).

**Payable From:** General Fund Budget

**Cost:** \$85,000 + benefits

**Executive Sponsor:** Lakiyah Chambers

**B-6 Approval to partner with Frontline Education**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the partnership with Frontline Education for the implementation of staff related management systems.

**Payable From:** General Fund Budget

**Cost:** Not to Exceed \$72,330.96

**Executive Sponsor:** Lakiyah Chambers

**B-7 Approval to authorize services provided by Gallagher Benefits Services**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the authorization of services provided by Gallagher Benefits Services for the 2021 Reporting year.

**Payable From:** General Fund Budget

**Cost:** \$3,850

**Executive Sponsor:** Lakiyah Chambers

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: 5,313,272.81**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period August 1, 2021 through August 31, 2021 in the amount of \$5,313,272.81 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Tamara Darden

**C-2 Approval of the Treasurer’s Report/Budget Report**

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended August 31, 2021 be approved by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Tamara Darden

**C-3 General Fund Budget: \$4,033,896.34. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$4,033,896.34, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund	\$4,033,896.34
Food Services Account	0
Capital Project Fund Account	<u>0</u>
Total Disbursements	\$4,033,896.34

**General Fund Budget: \$708,192.26. Approval of payrolls**

RESOLVED, that the payrolls dated in August, 2021 of the various accounts totaling for all accounts and funds the grand sum of \$708,192.26, be approved by the Receiver, acting as the Board of School Directors.

**Payable From:** General Fund Budget

**Executive Sponsor:** Tamara Darden

**C-4 Approval of MOU with City of Chester Police Department**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Memorandum of Understanding (MOU) with the City of Chester Police Department.

**Executive Sponsor:** Ronald Simonson

**C-5 Approval for changes in the District Calendar for 2021-22**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for changes in The Chester Upland School District 2021-2022 calendar.

**Executive Sponsor:** Craig Parkinson